

**FACILITATORS:**

**Tony Adams**, Communications  
**Linda Burns**, Florida Center for Instructional Technology  
**James Cavendish**, Sociology  
**Deirdre Cobb-Roberts**, Psychological and Social Foundations  
**Ginny Cunningham**, Librarian, Tampa Campus Library  
**Sherman Dorn**, Psychological and Social Foundations  
**Karla Foster**, Chemistry  
**Kimberly Golombisky**, Mass Communications  
**Neil Gomes**, Assistant Director for Instructional and Information Technology, C<sup>21</sup>TE  
**Carol Harneit**, Assistant Director for Administration and Programs, C<sup>21</sup>TE  
**Navita James**, Communications  
**Jodi Nettleton**, Anthropology & Women's Studies  
**Kirk Rascoe**, Director, Equal Opportunity and Compliance  
**Susan Silver**, Librarian, Tampa Campus Library  
**Rachel Silverman**, Communications  
**Jason Simms**, Graduates Assistants United  
**Anastasia Smith**, Graduate & Professional Student Council  
**Drew Smith**, Library and Information Science  
**Robert Sullins**, Dean of Undergraduate Studies  
**Brent Weisman**, Associate Dean of Graduate Studies  
**Diane R. Williams**, Director, C<sup>21</sup>TE  
**Carlos Zalaquett**, Psychological and Social Foundations



# Center for 21<sup>st</sup> Century Teaching Excellence



The Center for 21st Century Teaching Excellence (C<sup>21</sup>TE) is pleased to sponsor a two-day workshop for graduate teaching assistants. Registration for the sessions designed to address pedagogical interests and needs of new instructors, will be held in the **Education Building Lobby**, 8:00 - 8:25 A.M. Please sign up for afternoon Blackboard sessions in the morning since seating is limited in the computer labs.

# Teaching Effectiveness Workshops for GTAs

## August 22 and 24, 2007

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**Workshop registration and Sign-up for Blackboard Sessions**  
**8:00 - 8:25 a.m.**  
**EDU Lobby**

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If a reasonable accommodation of a disability is needed, please contact Dawn Christian at 974-8437 at least five working days prior to the event.

# Wednesday, August 22, 2007

8:30 - 8:35  
EDU 115

**Welcome**  
Diane R. Williams

8:35 - 8:45  
EDU 115

**A Message from the Associate Dean of Graduate Studies**  
Brent Weisman

8:45 - 10:00  
EDU 115

**Finding Your Active Teaching Style**  
Kimberly Golombisky

Universities across the country are encouraging the use of active learning strategies in the classroom. Active learning, however, requires active teaching. This session uses active learning strategies to help you find your active teaching style.

10:00 - 10:15 **Break**

10:15 - 11:30  
EDU 115

**Sexual Harassment Awareness**  
Kirk Rascoe, Rhonda Ferrell-Pierce,  
Tony Adams and Rachel Silverman

What behaviors could constitute sexual harassment? What are some strategies to prevent sexual harassment? How do you report sexual harassment under USF's equal opportunity policies? The answers to these questions are important for your success as a TA. We will explore these questions through a review of USF's Sexual Harassment Policy, group discussion, and role playing.

11:30 - 11:40  
EDU 115

**A Message from the Dean of Undergraduate Studies**  
Bob Sullins

11:40 - 11:50  
EDU 115

**Graduate & Professional Student Council**  
Anastasia Smith

11:50 - 12:00  
EDU 115

**Graduate Assistants United**  
Jason Simms

12:00 - 1:00

**Lunch on your own**

1:00 p.m

**Concurrent Sessions**  
*Please Choose One*

1:00 - 2:15  
EDU 408A

**Leading Effective Classroom Discussions**  
Navita James

Classroom discussion provides the opportunity for exciting, intellectual exchanges between students and instructors. This workshop will model effective techniques as it explores issues that contribute to successful discussion. Participants will explore pacing and time management as well as ideas for using and selecting artifacts to stimulate classroom discussion.

1:00 - 2:15  
EDU 413

**Teaching Undergraduate Science Labs**  
Karla Foster

This session will be a discussion of the practical aspects of teaching and supervising undergraduates in science laboratories. Your questions about this important teaching role are welcome.

1:00 - 2:15  
EDU 416

**Time Management**  
Jodi Nettleton

Time is the most valuable aspect of graduate school, and wasting time could mean the difference between success and failure. In this session, you will be introduced to common time consumers and learn how to develop better time management skills. You will be provided with recommendations to better manage your personal, academic and professional time.

1:00-2:15  
LIB 209 or  
EDU 417

**Blackboard (sign-up in advance)**  
Lindsey Mercer and FCIT Staff

This workshop will help participants jump-start their understanding of Blackboard, experience student and instructor perspectives, learn to add content, add links to external web resources, upload files, send email, post discussions, use the calendar, manage students, manage grades, and create tests and surveys .

2:15-2:30

**Break**

2:30-3:45  
LIB 309 or  
EDU 417

**Blackboard (sign-up in advance)**  
Linda Burns and MIT Staff

This workshop will help participants jump-start their understanding of Blackboard, experience student and instructor perspectives, learn to add content, add links to external web resources, upload files, send email, post discussions, use the calendar, manage students, manage grades, and create tests and surveys . (repeat)

2:30 p.m.

## Concurrent Sessions *Please Choose One*

2:30- 3:45  
EDU 416

### **Inquiry-based Learning** Drew Smith

Real learning occurs when students are motivated to form their own questions and are provided the resources and skills to answer them. This session will help you move from traditional forms of instruction to inquiry-based learning techniques that encourage students both to discover interesting questions, problems, and issues and to further develop their information literacy skills.

2:30- 3:45  
LIB 209

### **Exploring Library Resources for Teaching and Research** Ginny Cunningham

USF newcomers can become more efficient researchers, instructors, and learners by attending this interactive session and tour. Special attention will focus on the services provided to faculty and graduate students by the Tampa Campus Library. Print and electronic resources will also be featured. This session will be led by members of the reference staff.

2:30- 3:45  
EDU 408A

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## Friday, August 24, 2007

8:00 - 8:25  
EDU Lobby

### **Registration**

8:30 - 9:45  
EDU 115

### **Codes of Conduct & Diversity Issues**

Deirdre Cobb-Roberts &  
James Cavendish

TAs are in a unique position of being both students and teachers in a culturally diverse university setting. These dual roles sometimes create confusion about the codes of conduct that govern the TA's relationships with students and the

TA's responsibilities to foster a comfortable, safe, respectful, inclusive, and professional learning environment. This morning's session will focus on the responsibilities associated with being a Teaching Assistant and how TAs can enhance the motivation of their students. In addition, diversity will be discussed as an asset that facilitates positive educational outcomes, including increased cultural awareness and critical thinking.

9:45-10:00

### **Break**

10:00-11:00  
EDU 115

### **Academic Integrity: Plagiarism and Cheating** Sherman Dorn, Neil Gomes & Carol Harneit

Academic integrity is an important part of USF students' education. This session will offer ideas on helping students understand plagiarism and will provide information on how to make use of Safe Assignment, a plagiarism prevention system.

11:00-11:15  
EDU 115

### **Introduction to Flashlight Online** Neil Gomes

Are you looking for ways to assess learning in your course or to conduct surveys for research? In this session you will learn how to use the online tutorial to learn the basics of Flashlight Online, a survey and assessment tool. Flashlight Online is a dynamic, easy-to-use tool that offers a large database of survey templates and a variety of options for designing customized surveys. Respondents can easily access and submit these surveys using any Web browser.

11:15 -12:00  
EDU 115

### **First Day Of Class: Where the rubber hits the pavement!**

Jodi Nettleton

The first day of class can be a very anxious time for even the most experienced professors and also sets the tone for the entire semester. This workshop will explore some common first day experiences and offer suggestions on ways to break the ice, develop a rapport with students, outline the instructor's expectations and basically set the stage for the following semester. You will leave this session with tools to use for your first day of class, syllabus ideas, and a better understanding of the dynamics of the first day from the students' and instructor's perspective.

12:00 -1:00

### **Lunch on your own**

1:00 p.m

## Concurrent Sessions

*Please Choose One*

1:00 - 2:15  
EDU 408A

### Critical Thinking Skills

Carlos Zalaquett

Why is it that students often prefer receiving crisp right answers rather than grappling with the gray areas of course content? This session will explore approaches to teaching and learning that take students to a higher level of critical thinking.

1:00 - 2:15  
EDU 413

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1:00-2:15  
LIB 209 or  
SVC 1072

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2:15 - 2:30

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Please go to the Center's web site for a list of fall workshops on teaching. Registration for these workshops is online. You are invited to stop by our reading room to peruse our books and journals on college teaching during regular office hours.

**Center for 21st Century Teaching Excellence**  
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