

Center for 21st Century Teaching Excellence & VITAL(C²¹TE)
(Virtual Instructional Team for the Advancement of Learning)**C²¹TE Spring 2005 Workshops**

Each semester, the Center for 21st Century Teaching Excellence (C²¹TE) offers a series of workshops open to all USF instructors. These workshops give participants an opportunity to meet instructors from across campus to discuss and put into practice ideas about inquiry-based learning, critical thinking, handling plagiarism, assessing students' writing, teaching large classes, creating teaching portfolios, creating inclusive classrooms, and integrating technology and pedagogy.

VITAL Workshop Series

VITAL (USF's Virtual Instructional Team for the Advancement of Learning) is a multi-unit consortium representing Academic Computing Technologies (ACT), the Center for 21st Century Teaching Excellence (C²¹TE) and its Media Innovation Team (MIT), Educational Outreach, the Florida Center for Instructional Technology (FCIT), the Health Sciences Center for Information Services, the Tampa Campus Library, and WUSF-TV.

Participants receive a complete instruction manual at every VITAL workshop.

This brochure lists the C²¹TE and VITAL Spring 2005 workshop



For detailed workshop descriptions and to register electronically for C²¹TE and VITAL workshops visit:
<http://www.cte.usf.edu/workshops> OR <http://www.usf.edu/vital>
 [select "Technology Workshops..." at the VITAL site]
 or call (813) 974-2576

If a reasonable accommodation of a disability is needed, please contact Dawn Christian at (813) 974-2576 at least five working days prior to the event.

Most of these C²¹TE and VITAL workshops will be repeated in subsequent semesters. If you are an instructor or Graduate Teaching Assistant (GTA) already familiar with the content of these workshops and would like individual assistance, please contact the C²¹TE at (813) 974-2576. You may also request a customized workshop for an interested group of instructors.

VITAL

Getting Started with Blackboard

Facilitators: Rui Cheng, Melissa Venable, Amy Hilbelink, Argine Mugarra (FCIT), and Rachelle Brunton (MIT)

Friday, January 21, 1:00 PM to 4:00PM | Location: LIB309 OR

Friday, April 1, 1:00 PM to 4:00PM | Location: LIB209

Jump-start your use of Blackboard as a teaching tool by discovering relevant features and learning how to initiate and develop your course site. Gain experience using Blackboard as an instructor; learn to upload a syllabus, manage students and grades, add links, and much more.

C²¹TE / VITAL**Getting Started with Real-Time Online Interactions Using Elluminate Live!**

Facilitators: Shauna Schullo (C²¹TE), Rui Cheng, Amy Hilbelink, Argine Mugarra, Melissa Venable (FCIT), and Neil Gomes (C²¹TE)

Friday, January 21, 9:00 AM to 12:00 PM | Location: LIB309 OR

Monday, January 24, 1:00 PM to 4:00PM | Location: LIB309 OR

Friday, April 8, 1:00 PM to 4:00PM | Location: LIB209

Learn how to add the dynamic interaction of the traditional classroom to your online course or enhance a face-to-face course with the synchronous tool, Elluminate Live! This workshop provides a hands-on introduction to the features and functionality of Elluminate Live! and also shows you how to use the tools to increase interaction in your courses. USF currently has a one-year license for Elluminate Live!



Using HTML (Hypertext Markup Language) to Create Effective Web Pages

Facilitators: Neil Gomes (C²¹TE), Sayed Alkhabbaz (MIT), and Rui Cheng (FCIT)

Tuesday, January 25; 1:00 PM to 4:00PM | Location: LIB309

Learn how to create Web pages using HTML code, the primary language of the Internet. Knowledge of this core process of Web design will enable you to read, understand, manipulate, and extend the code that popular HTML editors like FrontPage and Dreamweaver generate. Web pages you create using HTML code could be published on the Web or to Blackboard.

C²¹TE

Creating a Teaching Portfolio

Facilitator: Carol Harneit

Wednesday, January 26; OR Thursday, January 27; OR Thursday, March 24; OR

Monday, March 28; 2:00 PM to 4:00PM | Location: SVC2080

Teaching portfolios can be used to guide instructional improvement efforts and strengthen applications for employment, tenure, or teaching awards. Participants in this workshop will examine how portfolios are best planned, written, and revised.

VITAL

Adding Content: Using Blackboard to Organize, Enhance, and Deliver Course Materials

Facilitators: Rui Cheng, Amy Hilbelink, and Argine Mugarra (FCIT)

Friday, January 28, 1:00 PM to 4:00PM | Location: LIB309

Increase student access to course content with Blackboard by exploring various options for effective and efficient web-based content delivery. Learn how to use existing documents (as is and via conversion), create basic web documents, organize content, and much more within a Blackboard course.

C²¹TE

Flashlight Online: Lighting the Way to Student Assessment

Facilitator: Neil Gomes

Monday, January 31, 1:00 PM to 4:30PM | Location: SVC2080

In this session, you will learn to use Flashlight Online, a survey tool developed exclusively for USF and other member institutions of the Teaching, Learning, and Technology Group. Using Flashlight Online you can quickly create surveys for students without having to worry about programming or databases. Data analysis features are also available in Flashlight Online.

VITAL

Creating Basic Web Pages: Getting Started with Dreamweaver

Facilitators: Neil Gomes (C²¹TE), Sachin Deokar (MIT), and Melissa Venable (FCIT)

Tuesday, February 1, 1:00 PM to 4:00PM | Location: EDU252

Learn to create Web pages using Dreamweaver, the most popular Web design application. In this workshop, you will familiarize yourself with the Dreamweaver design interface; set up a Web site; modify Web page properties; add and edit text, images, and movies; create lists; and much more. Your new skills would enable you to develop Web sites and engaging Web pages for your courses.

VITAL

Using Blackboard's Communication Tools to Improve Collaboration & Enhance Learning

Facilitators: Neil Gomes, Teryn Gilbertson (C²¹TE), Melissa Venable, and Argine Mugarra (FCIT)

Friday, February 4, 1:00 PM to 4:00PM | Location: LIB309

Communication tools are commonly utilized online-teaching/learning instruments. Discover effective approaches to using these tools to promote meaningful instructor-student and student-student interaction. Topics covered include effective strategies and best practices with using Blackboard e-mail, discussion boards, chat, and Virtual Classroom tools.

C²¹TE

Approaches to Discussion and Small Group Work Using the Internet

Facilitator: Shauna Schullo

Monday, February 7, 2:00 PM to 4:00PM | Location: SVC2080

Technology facilitated communication, either synchronous (live) or asynchronous (delayed), can be used in many situations. This session will look at options for planned or spontaneous learning activities using current Internet technologies to build community, enhance discussion, and create effective interactive groups.



Creating Intermediate Web Pages Using Dreamweaver

Facilitators: Neil Gomes (C²¹TE), Rachele Brunton (MIT), and Rui Cheng (FCIT)

Tuesday, February 8, 1:00 PM to 4:00PM | Location: EDU252

Extend your Dreamweaver skills to better organize your Web pages and add interactivity. Learn to create and use tables, links, image maps; embed images and video; develop a Macromedia Flash-based Web Photo Album (that could also be used as a photo presentation); and much more. Design Web pages with a clear content structure and provide engaging experiences to your students/visitors.

C²¹TE

As I See It: Views of Students with Disabilities on Teaching and Learning at USF

Facilitators: Panel of USF Students with Disabilities

Thursday, February 10, 2:00 PM to 4:00PM | Location: SVC2080

Our student panel series continues with an opportunity to meet a distinguished panel of students with disabilities who will share insights about teaching and learning from their perspectives.

VITAL

Assessment Online: Improving Blackboard with Interactive Exercises, Surveys & Tests

Facilitators: Rui Cheng, Melissa Venable, and Argine Mugarra (FCIT)

Friday, February 11, 1:00 PM to 4:00PM | Location: LIB309

Understand the possibilities and limitations of online assessment by learning to create online tests and surveys in Blackboard. This workshop covers the use of all types of test/survey questions in Blackboard and addresses other assessment topics that will advance your use of online assessment via Blackboard.

VITAL

Creating Advanced Web Pages Using Dreamweaver

Facilitators: Neil Gomes (C²¹TE), Rachele Brunton, and Sayed Alkhabbaz (MIT)

Tuesday, February 15, 1:00 PM to 4:00PM | Location: EDU252

Discover techniques to develop advanced Web pages in minutes using Dreamweaver! This workshop focuses on increasing Web development efficiency by basing Web pages on templates and effecting global design changes using style sheets. You will learn to create and use templates, develop cascading style sheets (CSS), create site layouts using traced tables, use the USF header, and much more.

C²¹TE

What is Inquiry-based Learning?

Facilitator: Drew Smith

Thursday, February 17, 2:00 PM to 4:30 PM | Location: SVC2080

This session will explore the essentials of inquiry-based learning and how it differs from traditional methods of instruction. Inquiry-based learning is an approach to teaching and learning that reflects USF's priorities for enhancing the research experience of undergraduate students.

VITAL / Academic Computing Technologies

Blackboard 6.2 Overview

Facilitators: Robert Cooksey and Rob Oates (ACT)

Friday, February 18, 12:00 PM to 1:30PM | Location: LIB618A

Academic Computing Technologies' instructors will introduce some of the new functionality offered in the latest Blackboard version 6.2 and address concerns about changes in the software and what that means for users.

VITAL

Using Online Forms with a Database for Data Collection

Facilitators: Saif Fakh, Sachin Deokar (MIT), and Neil Gomes (C²¹TE)

Tuesday, February 22, 1:00 PM to 4:00PM | Location: EDU252

Understand how to design online forms for surveys and evaluations in conjunction with a Microsoft Access database. Technical discussions on how forms work and how to make them function within your college's web structure will be discussed. You will learn how to design forms with Microsoft FrontPage to be used with a Web server running FrontPage extensions. You will also be provided with details on constructing the database structure for the data collection process to work successfully. A short review of Dreamweaver design capabilities, Active Server Page (ASP) scripting, and other potential connection capabilities will also be provided.

Help with Assessing Students' Writing

Facilitator: Teresa Flateby

Wednesday, February 23 OR Thursday, February 24

2:00 PM to 4:30PM | Location: SVC2080

If you assign writing or are teaching a Gordon Rule writing course and need assistance with grading students' papers, this workshop is for you!

VITAL

Getting Started with Photoshop: Enhancing Images for the Web

Facilitators: Jason Funderburk, Agyenim Wiredu (MIT), and Stacey Stormes (Video Prod. Group)

Friday, February 25, 1:00 PM to 4:00PM | Location: EDU252

Adobe Photoshop is a very powerful image-editing application that enables you to enhance images for use online, in presentations, and in print publications. Learn the basic features of Adobe Photoshop and ImageReady graphics software and create, edit, and optimize images. Understand the use of Web-safe colors, selection tools, image formats, image sizes, optimization, and basic layer techniques.

VITAL

Intermediate Photoshop: Enhancing Images for the Web

Facilitators: Jason Funderburk, Agyenim Wiredu (MIT), and Stacey Stormes (Video Prod. Group)

Friday, March 4, 1:00 PM to 4:00PM | Location: EDU252

In this workshop, you will extend your photo manipulation skills using Adobe Photoshop and ImageReady. You will learn intermediate layer techniques and create Web banners, rollover buttons, GIF animations, and a Web Photo Gallery using Photoshop and ImageReady. Skills derived from this workshop can be used to design media rich interactive Web pages, presentations, and print publications with small file sizes and enhanced imagery.

VITAL

Using Multimedia to Enhance Online Learning

Facilitators: Neil Gomes (C²¹TE), Sayed Alkhabbaz (MIT), and Rui Cheng (FCIT)

Tuesday, March 8, 1:00 PM to 4:00PM | Location: EDU252

Recent advances in digital technology have made it easier than ever before to develop multimedia for online learning. In this workshop, you will learn to use the latest, easy-to-use multimedia technologies available at USF and elsewhere, such as: MovieMaker, PhotoStory, CMap (Concept Mapping software), Flashlight Online, RoboDemo, RoboPresenter/Articulate Presenter, etc. to enhance online teaching and learning. The workshop will also include a demonstration of the process of capturing and digitizing video and an introduction to various organizations at USF that assist instructors with using multimedia in their courses.

C²¹TE

Teaching Students with Disabilities

Facilitators: Mary Sarver, David Owens, and Lorene Burnam

Wednesday, March 9 OR Thursday, March 10, 2:00 PM to 4:00PM | Location: SVC2080

This workshop will address common faculty concerns about working successfully with students with disabilities.

VITAL

Flash Basics and Quiz Creation (Using Learning Interactions)

Facilitators: Neil Gomes (C²¹TE), Christine Brown, and Lindsey Mercer (MIT)

Friday, March 11, 1:00 PM to 4:00PM | Location: EDU252

Macromedia Flash is the most popular animation development application that is also used to design complete interactive Web tutorials and teaching/learning media. In this workshop, you will learn to navigate within the Flash environment and use some of the basic drawing and animation tools available in Flash. You will also build quizzes using the Learning Interactions available in Flash.

VITAL / Academic Computing Technologies

Blackboard 6.2 Questions & Answers

Facilitators: Robert Cooksey and Rob Oates (ACT)

Friday, March 25, 12:00 PM to 1:30PM | Location: LIB618A

Academic Computing Technologies' instructors will address specific questions about some of the new functionality offered in the latest Blackboard version 6.2.



Enhancing Teaching and Learning with PowerPoint

Facilitators: Neil Gomes (C²¹TE), Amy Hilbelink, Argine Mugarra (FCIT), and Lindsey Mercer (MIT)

Two Incremental Sessions:

Session #1 - Tuesday, March 29; 1:00 PM to 4:00PM | Location: LIB209 AND

Session #2 - Tuesday, April 5; 1:00 PM to 4:00PM | Location: LIB209

Many of us know how to use PowerPoint. But how many of us know how to use PowerPoint to enhance teaching and learning? In this two-session intensive hands-on workshop series, you will learn how to: 1) use PowerPoint to increase student learning by creating enhanced overhead transparencies, class handouts, and/or multimedia presentations from existing text documents, such as lecture notes, 2) enhance text-based PowerPoint presentations by adding graphics, clip art, and materials downloaded from the World Wide Web, and 3) integrate basic instructional design principles and active learning strategies into PowerPoint presentations for classroom use. In short, you will learn how to create course-relevant PowerPoint presentations and explore ways that PowerPoint can be used to maintain student interest as well as enhance comprehension and retention.

C²¹TE

Making the Case Against Plagiarism

Facilitators: Mike Pinsky and Carol Harneit

Wednesday, March 30, 2:00 PM to 4:30PM | Location: SVC2080

This session will explore the issues related to awareness, prevention, detection, and consequences of plagiarism.

C²¹TE

Developing Students' Critical Thinking Skills

Facilitator: Carlos Zalaquett

Monday, April 4, 2:00 PM to 4:30PM | Location: SVC2080

This session will explore approaches to teaching and learning that take students to a higher level of critical thinking.

C²¹TE

Large Classes: The Search for Effective Approaches

Facilitators: Allison Brimmer and Marilyn Myerson

Wednesday, April 6, 2:00 PM to 4:30 PM | Location: SVC2080

In this session you will have the opportunity to talk with large-class instructors who have met the challenges of teaching large classes. We will also explore the uses of personal audience response devices in large classes.

VITAL

Intermediate PowerPoint: Further Enhancing Teaching and Learning with Multimedia

Facilitators: Neil Gomes (C²¹TE), Lindsey Mercer (MIT), and Argine Mugarra (FCIT)

Tuesday, April 12, 1:00 PM to 4:00PM | Location: LIB209

In this hands-on workshop, created especially for instructors who are already familiar with PowerPoint, you will explore how to use PowerPoint's multimedia features and learn how to add audio narration, embed video and audio clips, automate slide shows based on timing, and much more; all in concert with active learning strategies to increase student learning.

C²¹TE / VITAL

Virtual Brown Bag Lunch Sessions - Varied Teaching and Educational Technology Topics

Facilitators: Shauna Schullo, Neil Gomes (C²¹TE), Rui Cheng, Melissa Venable, Amy Hilbelink, and Argine Mugarra (FCIT)

Date and Time: Visit <http://www.cte.usf.edu/workshops> for session topics and schedules

These sessions will take place synchronously (in real-time) over the Internet and you can participate from your office, home, or even while on the road! All you need is a computer with an Internet connection, speakers, and a microphone. Sessions will be on current and important topics chosen by faculty and support personnel. These workshops will allow you to increase your technology skills, try a new mode of learning, and make connections across the campus and even across the world.



Operating Systems: The EDU252 lab has Macintosh and Windows computers. The LIB 209, 309, and 618A labs have Windows computers only.

Locations: EDU252 - 2nd Floor of the College of Education building.
LIB 209, 309, 618A - 2nd, 3rd, & 6th Floor respectively of the Tampa Campus Library.

Tenth Annual Symposium on 21st Century Teaching Technologies

A Continuing Series of Explorations and Seventh Annual Technology Vendor Exposition

Wednesday, March 2, 2005 11:00 AM to 3:30 PM
Location: Special Events Center
University of South Florida, Tampa Campus
<http://www.cte.usf.edu/symposium/>

On Wednesday, March 2, 2005, faculty, graduate teaching assistants, and administrators will again assemble at the University of South Florida to explore the teaching and learning applications of technology in higher education. Our tenth annual Symposium on 21st Century Teaching Technologies will showcase USF faculty and graduate teaching assistants who are using computers and other technology tools to enhance the teaching and learning process.

As in the past, the Symposium will encourage broader understanding of the potential benefits and challenges associated with technology use in higher education. This annual event is co-sponsored by the Center for 21st Century Teaching Excellence, Academic Computing Technologies, Educational Outreach, and Information Technologies.

The 2005 event will feature poster sessions, exclusively, and poster presenters will each be assigned tables at which to demonstrate the specific ways they have utilized technology to enhance instruction. Attendees will browse through a wide range of poster demonstrations and may converse individually or in small groups with faculty presenters. This year, poster presentations will run concurrently in one large room for a three-hour period from 11:00 AM to 2:00 PM.

This year's keynote address will be from 2:15 to 3:30 and will include examples of instructional technology in action at USF.

If you have any questions about the Symposium contact:

Dr. Carol S. Harneit, Assistant Director for Administration and Programs
Center for 21st Century Teaching Excellence
Phone: 813/974-2576 FAX: 813/974-5620 Email: charneit@admin.usf.edu



C²¹TE / VITAL Workshops
Center for 21st Century Teaching Excellence
University of South Florida
4202 East Fowler Avenue, SVC1088
Tampa, FL 33620-6912